OPENTEXT™ EXTENDED ECM FOR SAP® SOLUTIONS

DELIVERING AN INFORMATION ADVANTAGE TO EMPOWER BUSINESS PROCESSES

An introduction to OpenText™ Extended ECM and how Proceed Group can help you benefit from this solution.

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INTRODUCTION

Structured business processes and unstructured content have long been separated from one another and scattered across information silos.

Employees spend hours searching for misplaced content or recreating it, costing organizations time and money. When organizations can't quickly find the right document or the right version of the document, they face legal risk, which also adds costs.

Tying unstructured content to the related structured data in the context of the business process solves these challenges.

THE CHALLENGE

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THE IMPACT OF NOT ADDRESSING THESE INFORMATION SILOS INCLUDES

- Fragmented content prolongs cycle time meaning employees spend time searching for misplaced content or recreating it, costing organisations time and money. When organisations can't quickly find the right document or the right version of the document, they face legal risk, which also adds costs.

- Inaccessible content has an impact on service and product quality as business users spend more time and effort searching for content meaning less time spent ensuring product quality is at its best.

- Not knowing where the correct documentation is when requested for auditing purposes can lead to substantial fines and penalties.

- Disconnected content delivers less value to the business, if individuals are unable to find the content they need to do their job, their performance is affected which will in turn impact the business.

- Inconsistent content decreases productivity. When content is not centralised, business users spend less time on more important activities and are less able to make smarter and faster decisions.

- The flow of content between departments is inefficient which disrupts collaboration.

THE SOLUTION

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WHAT IS OPENTEXT™ EXTENDED ECM FOR SAP® SOLUTIONS

OpenText™ Extended ECM for SAP® Solutions helps organizations reduce the time and effort spent managing, organising, and sharing information across business processes and makes content management a part of every SAP business solution.

Built on the OpenText Content Services platform, it brings a secure and centrally managed content repository to business processes executed by lead applications, allowing the storage, control, transformation, and retrieval of any type of electronic content and ensuring the right user gets the right information at the right time.

Extended ECM for SAP Solutions makes it easy to connect Enterprise Content Management to any lead application to improve efficiency ,control ,and access to unstructured information. With Extended ECM for SAP Solutions cloud native architecture, customers can deploy anywhere from on-premises to hyperscaler platforms. This enables faster deployments and reduced upgrade time giving users access to new features faster.

THE SOLUTION

02

BENEFITS DELIVERED THROUGH OPENTEXT™ EXTENDED ECM FOR SAP® SOLUTIONS

DRIVES PROCESS EFFICIENCY

Accelerates cycle time by automating manual tasks, simplifying access, and improving content collaboration. Gain efficiency from both the lead application and the enterprise content management tools.

IMPROVED PRODUCTIVITY

Offers users a 360-degree view of both structured and unstructured business content from a single interface, providing content in context without the need to switch between different applications.

STREAMLINED INNOVATION AND TIME-TO-REVENUE

Transforms business models and digitalises value chains with an integrated approach to ECM that extends content services into the organisation's foundational technology environment.

INTELLIGENT INSIGHT

Delivers deeper insight into product, customer, supplier or asset performance through integrated data and content analytics for improved decision-making.

MITIGATE COMPLIANCE RISK

Automatically applies metadata and classifications transparently in the background, without end-user intervention.

ONE VERSION OF THE TRUTH

Offers a centralised repository for all business content regardless of the origin or source ensures that all stakeholders are working with the most current and relevant content.

INTELLIGENT AUTOMATION

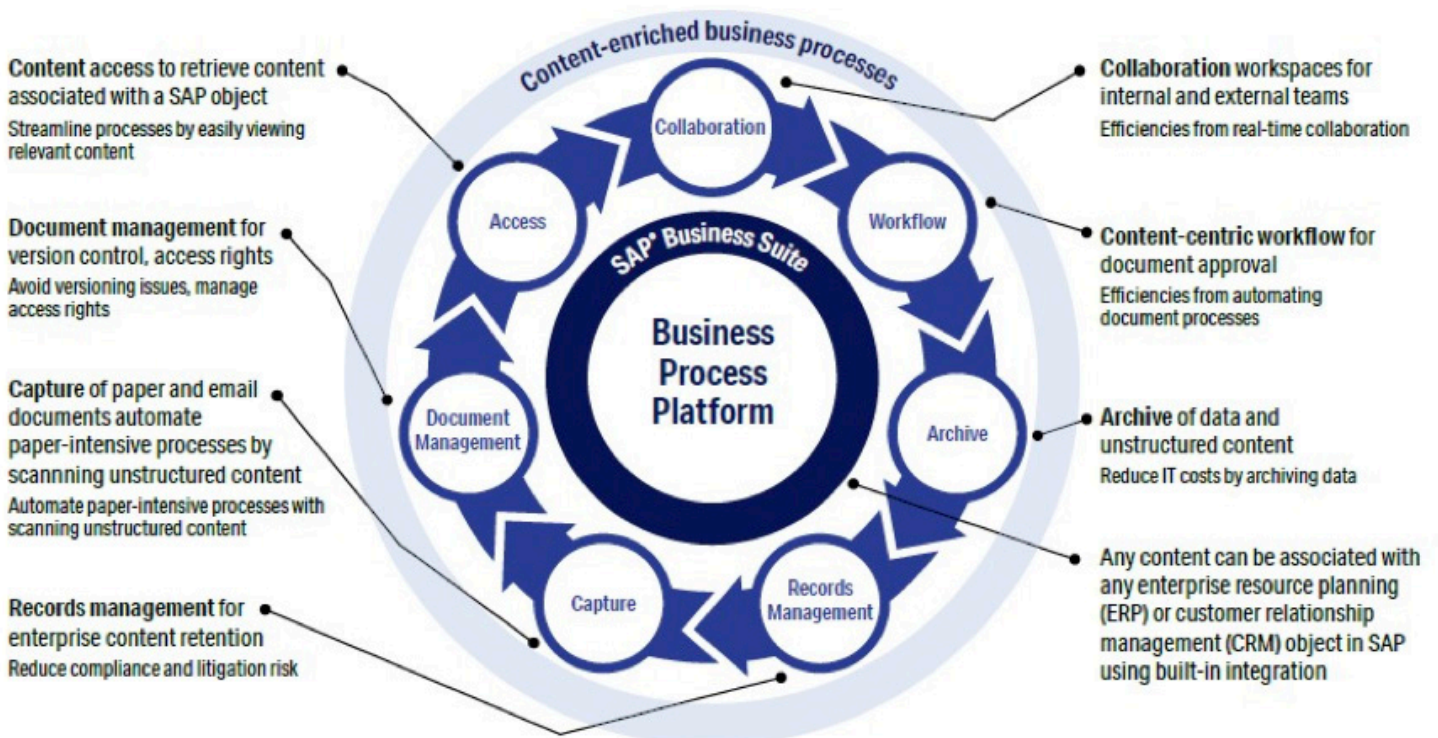Drives operational efficiencies for content related processes and information flows by kicking off event actions automatically and removing human intervention for low value manual tasks.

MOBILE WORKFORCE

Enables users to remain connected and productive, wherever they are. OpenText™ Content Server Mobile connects content and processes, allowing iOS and Android device users to view and interact with information on the go.

PRODUCT FEATURES

Content access to retrieve content associated with a SAP object
Streamline processes by easily viewing relevant content

Document management for version control, access rights
Avoid versioning issues, manage access rights

Capture of paper and email documents automate paper-intensive processes by scannning unstructured content
Automate paper-intensive processes with scanning unstructured content

Records management for enterprise content retention
Reduce compliance and litigation risk

Collaboration workspaces for internal and external teams
Efficiencies from real-time collaboration

Content-centric workflow for document approval
Efficiencies from automating document processes

Archive of data and unstructured content
Reduce IT costs by archiving data

Any content can be associated with any enterprise resource planning (ERP) or customer relationship management (CRM) object in SAP using built-in integration

Content-enriched business processes

Collaboration · Access · Workflow · SAP® Business Suite · Business Process Platform · Document Management · Archive · Capture · Records Management

Content-enriched business processes with Extended ECM for SAP Solutions

IMPLEMENTATION AND SUPPORT

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To realise these benefits, you need to ensure that OpenText™ Extended ECM for SAP® Solutions is implemented to support **your specific business needs**. Working through an OpenText partner is the recommended route.

WHY PROCEED GROUP?

- Proceed Group is an **OpenText Silver Service partner** and we have **over 20 years' experience** working with SAP data and document management. We are also an SAP Gold Partner demonstrating our commitment and recognition within this space.

- Our experience covers a wide **variety of markets, sectors** and different types of companies, allowing us to have a wealth of knowledge in terms of the best configuration and implementation strategies.

- What sets us apart is our **flexible and dynamic** project approach. This ensures that we can truly understand your business requirements and respond in a fast and agile fashion providing you with a cost efficient and focused project.

NEXT STEPS

To start your journey in reducing the time and effort your company spends on managing, organising, and sharing information, we recommend a consultation call with our team to understand how **OpenText™ Extended ECM for SAP® Solutions** can benefit you.

HOW WE CAN HELP YOU

- **Consultation call and Product demo**: We will arrange a meeting to discuss your specific business requirements and determine how best to implement the OpenText™ Extended ECM for SAP® solution

- **Solution tailoring recommendation**: We will recommend how we would tailor and configure the solution to fit your specific needs as well as propose the project plan for implementation.

- **Deployment and configuration**: We will deploy and configure the solution based on the recommended blueprint, applying a flexible and agile way of working to ensure your requirements are met to the highest standards.